

**UNITED STATES DISTRICT COURT
NORTHERN DISTRICT OF MISSISSIPPI**

P O S I T I O N A N N O U N C E M E N T

REALTIME COURT REPORTER

OPENING DATE: August 15, 2006

CLOSING DATE: September 15, 2006

TYPE APPOINTMENT: Permanent, Full time

POSITION TITLE: Realtime Court Reporter

**UNITED STATES CITIZENSHIP AND
BACKGROUND CHECK REQUIRED**

STARTING SALARY: From \$69,751

DUTY STATION: Oxford, Mississippi

OCCASIONAL BUT INFREQUENT TRAVEL:
Aberdeen and Greenville, Mississippi

BENEFITS: Annual vacation; sick leave; federal medical, life, and long-term disability insurance options; federal retirement options

REQUIRED KNOWLEDGE, SKILLS, ABILITIES, AND CERTIFICATIONS:

1. "An applicant for appointment . . . as an official court reporter in the United States district court shall possess as a minimum requirement at least four years of prime court reporting experience in the freelance field of service or in other courts or a combination thereof, and have qualified by testing for listing on the registry of professional reporters of the National Court Reporters Association [NCRA] or passed an equivalent qualifying examination." POLICY OF THE JUDICIAL CONFERENCE OF THE UNITED STATES, September 1977 and March 1979.

2. "The United States district courts will recognize as certified realtime reporters those official court reporters who have successfully completed the certified realtime reporter examination offered by the National Court Reporters Association, or have passed an equivalent qualifying examination." POLICY OF THE JUDICIAL CONFERENCE OF THE UNITED STATES, March 1996.

3. The NCRA Certified Realtime Reporter [CRR] examination consists of five minutes of professionally audio-recorded dictation (straight matter) at variable speeds ranging from 180–200 words per minute. Reporters are required, at a 96% accuracy rate, to produce a simultaneous translation and display of live proceedings using computer-aided translation within 5 seconds of stenotype input. Without editing, the candidate must produce an ASCII (computer language) text file on diskette. Any other qualifying examination must be equivalent to the NCRA CRR examination.

TO APPLY: Send signed original plus four copies of résumé, including statements of professional certifications to:

**Personnel Officer
United States District Court
911 Jackson Avenue, Room 369
Oxford, Mississippi 38655-3622**

**THE UNITED STATES DISTRICT COURT FOR THE NORTHERN DISTRICT OF MISSISSIPPI
IS A SMOKE-FREE WORKPLACE AND AN EQUAL OPPORTUNITY EMPLOYER**